

ATTENDANCE SHEET/Quiz – Annual Required Health/Safety Training

Meeting / Training: Emergency Preparedness/Safety Training
Bloodborne Pathogens, Basic First Aid, Medication Administration, Fire Safety, Active Shooter,
Emergency Preparedness, Basic Safety

Unit: _____

Trainer: On-line Resources Date: _____

Training Hours: 2 hr Location: _____

- 1) Sign Attendance Form (OK to do as a large group at a site)
- 2) Review “NESD Emergency Preparedness Plan” AND “NESD Emergency Preparedness Overview” on website
- 3) Watch:
 - a. Bloodborne Pathogens: <https://www.youtube.com/watch?v=uolEiD-P9vg>
<https://www.youtube.com/watch?v=1yhNtCnxyM>
 - b. Basic First Aid: <https://www.youtube.com/watch?v=qahukkDYFbk>
 - c. Medication Administration: <https://www.youtube.com/watch?v=3v3kYch19v0>
 - d. Fire Safety: <https://www.youtube.com/watch?v=ONUITEMSbrog>
 - e. Active Shooter Training: <https://www.youtube.com/watch?v=k7aL9F0DGZQ>
 - f. Emergency Preparedness: Review PowerPoint <https://nesdhs.org/wp-content/uploads/2022/01/Emergency-Preparedness-Training.pdf> and Local site-specific plans
 - g. Basic Safety: Review the minimum safety requirements set by H.S. in Caring for Our Children: https://www.acf.hhs.gov/sites/default/files/documents/ecd/caring_for_our_children_basics.pdf
- 4) Answer/Circle Quiz Answers
- 5) Complete other safety measures: Complete Fire Drills / Environmental Health and Safety Checklist / Teach Stop, Drop and Roll to children / CPR/1st Aide if required by your position
- 6) Send signed attendance to main office for entering in training records

Attendance:

Name:

Position: (parent, former parent, staff, trainer, community rep., etc)

(PLEASE PRINT NAME)

- 1) **T F** You should treat all human blood and body fluids as if they are infectious and take the proper Bloodborne pathogen precautions
- 2) **T F** If a child has a nosebleed, you should pinch their nose and have them tilt their head backward
- 3) **List the 5 “Rights” of Medication Administration:** When giving meds, make sure you have the RIGHT:
 1- _____ 2 - _____ 3- _____ 4 - _____ 5 - _____
- 4) **How do you operate a fire extinguisher?**
 - a. Pull the pin, aim the nozzle straight at the fire, squeeze the trigger and spray straight ahead
 - b. Pull the pin, aim the nozzle at the base of the fire, squeeze the trigger and sweep side to side
- 5) **T F** ALICE stands for Alert system, Lock Down, System to Inform Others, Possible methods to Counter: and Evacuation Routes
- 6) **T F** To be truly prepared for an emergency, you need to know what to do BEFORE, DURING, and AFTER the emergency.