

**ATTENDANCE SHEET/Quiz – Annual Required Health/Safety Training**

Meeting / Training: Emergency Preparedness/Health & Safety Training  
Bloodborne Pathogens, Basic First Aid, Medication Administration, Fire Safety, Active Shooter,  
Emergency Preparedness, Basic Safety

Unit: \_\_\_\_\_

Trainer: On-line Resources Date: \_\_\_\_\_

Training Hours: 2 hr Location: \_\_\_\_\_

- 1) Sign Attendance Form (OK to do as a large group at a site – add names to back of form)
- 2) Review “NESD Emergency Preparedness Plan” AND “NESD Emergency Preparedness Overview” on website
- 3) Watch:
  - a. Bloodborne Pathogens: <https://www.youtube.com/watch?v=uolEiD-P9vg>  
<https://www.youtube.com/watch?v=1yhNtCnxyM>
  - b. Basic First Aid:  
[https://us06web.zoom.us/rec/share/SHXP\\_9vCgvueDtuEm3JKcKB4Y6p7Su1knCLW\\_IUomTRrkU9GkuZE8TJu\\_v4lqovA.pRVyXrs5Pom8ZeLe?startTime=1642173336000](https://us06web.zoom.us/rec/share/SHXP_9vCgvueDtuEm3JKcKB4Y6p7Su1knCLW_IUomTRrkU9GkuZE8TJu_v4lqovA.pRVyXrs5Pom8ZeLe?startTime=1642173336000)
  - c. Medication Administration: <https://www.youtube.com/watch?v=3v3kYch19v0>
  - d. Fire Safety: <https://www.youtube.com/watch?v=ONUUEMSbrog>
  - e. Active Shooter Training: <https://www.youtube.com/watch?v=k7aL9F0DGZQ>
  - f. Emergency Preparedness: Review PowerPoint <https://nesdhs.org/wp-content/uploads/2022/01/Emergency-Preparedness-Training.pdf> and Local site-specific plans
  - g. Basic Safety: Review the minimum safety requirements set by H.S. in Caring for Our Children: [https://www.acf.hhs.gov/sites/default/files/documents/ecd/caring\\_for\\_our\\_children\\_basics.pdf](https://www.acf.hhs.gov/sites/default/files/documents/ecd/caring_for_our_children_basics.pdf)
- 4) Answer/Circle Quiz Answers
- 5) Complete other safety measures: Complete Fire Drills / Review site Active Shooter plans / Environmental Health and Safety Checklist / Teach Stop, Drop and Roll to children / CPR/1<sup>st</sup> Aide if required by your position
- 6) Send signed attendance to main office for entering in training records

Attendance:

**Name:**

**(PLEASE PRINT NAME)**

**Position: (parent, former parent, staff, trainer, community rep., etc)**

- 1) **T F** You should treat all human blood and body fluids as if they are infectious and take the proper Bloodborne pathogen precautions
- 2) **T F** If a child has a nosebleed, you should pinch their nose and have them tilt their head backward
- 3) **List the 5 “Rights” of Medication Administration:** When giving meds, make sure you have the RIGHT:  
1- \_\_\_\_\_ 2 - \_\_\_\_\_ 3- \_\_\_\_\_ 4 - \_\_\_\_\_ 5 - \_\_\_\_\_
- 4) **How do you operate a fire extinguisher?**
  - a. Pull the pin, aim the nozzle straight at the fire, squeeze the trigger and spray straight ahead
  - b. Pull the pin, aim the nozzle at the base of the fire, squeeze the trigger and sweep side to side
- 5) **T F** ALICE stands for Alert system, Lock Down, System to Inform Others, Possible methods to Counter: and Evacuation Routes
- 6) **T F** To be truly prepared for an emergency, you need to know what to do BEFORE, DURING, and AFTER the emergency.