## **EMERGENCY PREPAREDNESS LOG**(Fire Extinguishers – Smoke Detectors – Evacuation Drills)

SITE	YEAR

## Initial the appropriate box after each is completed

Month	Fire	Smoke	Bus	*Fire	Tornado	Lock Down	First Aid
	<b>Extinguishers</b>	Detectors	Evacuation	Drill	Drill	Drill	Kit/Fanny Pack
September							
October							
November							
December							
January							
February							
March							
April							
May							

- \*AS DIRECTED BY THE STATE FIRE MARSHALL ALL FIRE EXTINGUISHERS AND SMOKE DETECTORS ARE TO BE CHECKED ON A Monthly BASIS:
- \*FIRE EXTINGUISHERS DO A VISUAL CHECK GAUGE MUST REGISTER IN THE GREEN AREA
- \*SMOKE DETECTORS PUSH BUTTON TO SOUND THE ALARM ON THE DETECTOR.
- \*HOME BASE UNITS ONLY NEED TO DO FIRE DRILLS AND TORNADO DRILLS AT GROUP SOCIALIZATIONS IN SEPTEMBER AND APRIL (then in the homes in October & May record on each child's individual lesson plan)

\*FIRE DRILLS - indicate date on this form and then complete details on the Emergency Evacuation Drill Log